DOCUMENT RESUME

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TITLE	Right to Read/Reading Task Force Visitation Form.
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DESCRIPTORS	Educational Programs; *Program Evaluation; Reading; *Reading Programs
IDENTIFIERS	California; Needs Assessment; *Right to Read

ABSTRACT

This visitation form for the reading task force of the California Right to Read program consists of eight categories. "Needs Assessment" asks for information on student performance, teacher performance, resources, and decision making; "Reading Programs" includes philosophy, goals, objectives, and priorities; "Program Review" asks if staff visited other programs; "Program Design" includes prescriptive procedures, evaluation procedures, reading in content areas, and community involvement; "Instructional Approach" provides a space for reporting on basic approaches, instructional techniques, and teacher/student organization; "Teacher Assignments and Organization" includes personnel required, teacher/student ratio, and reading instructional time; "Direct and Indirect Costs" asks for information on personnel costs, staff development costs and plans, materials and services, and program cost per student; and "Comments" allows for additional information. (WR)

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RIGHT TO READ / READING TASK FORCE

Visitation Form

Purpose of Visit:

Date of Visit:

Visitor:

School:

District:

County:

Superintendent:

Enrollment:

Ethnic %:

AFDC%:

Transiency:

Cost per ADA:

Personnel:

2. Needs Assessment:
   Accomplished by whom?:
   When?:

   Student Performance (what was found?):

   Reading Program:

   Teacher Performance:

   Resources:
      In-school & district:

      Community:

   Decision Making:

3. Reading Program:
   Philosophy:

   Goals:

   Objectives:

   Priorities (and how often determined?):

4. Program Review:
   Staff visited other programs?:

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5. Program Design:
   Diagnostic Procedures:

   Prescriptive Procedures:

   Evaluation Procedures:

   Reading in Content Areas?:

   Community Involvement:

6. Instructional Approach:
   Basic Approach(es):

   Instructional Techniques:

   Teacher/Student Organization:

7. Teacher Assignments and Organization:
   Personnel Required:

   Teacher/Student Ratio:

   Reading Instructional Time (Mins. per week):

   Direct and Indirect Costs:

8. Personnel Cost:

9. Staff Development:
   Cost:
   Plans:

10. Materials and Services:
    Cost:
    Description:

    Program Cost per Student

Affective Domain (morale, atmosphere, feeling level):

COMMENTS:
(replicability, commitment by staff and administrators, adjusting program to meet needs of individuals, etc.)

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